

**VOLUNTEER POSITION:** Economic Restructuring Committee Member

The Economic Restructuring Committee works to develop a market strategy that will result in an improved retail mix, a stronger tax base, increased investor confidence and a stable role for the downtown as a major component of the city's economy. Among their tasks: collection of existing data on the downtown, identify public and private community groups already active in economic development, and work on developing an inventory of existing buildings and businesses within the downtown.

**LOCATION:** City of Berkley Downtown Development Authority  
3338 Coolidge HWY, Berkley, MI 48072

**MEETINGS:** Attend regularly scheduled committee meetings.  
Date: To be determined  
Time: To be determined

**LENGTH:** Looking for volunteer commitments of at least one year.

**RESPONSIBILITIES:** The volunteer will be responsible for implementation and facilitation of the tasks outlined in the annual work plan.

**TASKS AND REQUIREMENTS:**

1. Attend a majority of the Design Committee meetings (Committee chairperson will be required to also attend a majority of the DDA Board of Director's meetings).
2. Be willing to commit approximately 5 hours per month in addition to monthly committee meetings (DDA Board meetings are required for the Chairperson).
3. Assume primary responsibility for at least one area of the annual work plan.
4. Enlist the help of other community members as volunteers.